



**THRESHFIELD**  
**PRIMARY SCHOOL**

*From tiny acorns, mighty oaks grow.*

# Admissions Policy

Date agreed: September 2021

Review date: September 2022

## ADMISSIONS POLICY

We, the Governors, believe that our School should be open to as many children as it can accommodate. To this end our admissions policy is that any child can seek a place within the limit of 17 pupils per year group.

Parents/Guardians who want to bring their children to Threshfield Primary School should apply for a place at [www.northyorks.gov.uk/admissions](http://www.northyorks.gov.uk/admissions) and submit their online application form no later than 15 January in the offer year. Parents will receive an email acknowledging receipt. If they have no internet access parents/guardians should contact the Harrogate Admissions Team on 01609 780780

All governing bodies are required by section 324 of the Education Act 1996 to admit to the school a child with a statement of special needs that names the school. This is not an oversubscription criteria. This relates only to children who have undergone statutory assessment and for whom a final statement of special educational needs (SEN) has been issued.

If there are more applications than there are places then the Governors will apply the following criteria to select pupils:

1. Looked after children and all previously looked after children for whom the school has been expressed as a preference. Previously looked after children are children who were looked after, but ceased to be so because they were adopted or became subject to a child arrangement order or special guardianship order.
2. Children we believe have special social or medical reasons for admission.  
We will only consider applications on social or medical grounds if they are supported by a professional recommendation in writing from a registered health professional such as a doctor, social worker, or other appropriate professional.  
The supporting evidence should set out the particular social or medical reason(s) why the school in question is the most suitable school and the difficulties that would be caused if the child had to attend another school. The school will seek an objective assessment of the recommendation from a registered health professional of its own choosing. We will not give higher priority to applicants under this criterion if the required documents have not been produced.
3. Children living in the school's catchment area, with a sibling, at the school at time of admission.
4. Children living in the school's catchment area.
5. Children living outside the school's catchment area with a sibling at the school at time of admission.
6. Children living outside the school's catchment area.

Under all criteria, in cases of equal merit, priority will go to pupils living closest to the school. Closest to the School measurements will be based on the shortest route by road from the front door of the child's primary residence to the main car park entrance off Low Road using an internet mapping site.

Waiting lists will be held until the end of the summer term following the autumn term in the admission year. The waiting list will be maintained in line with the oversubscription criteria.

Children entering the Reception Class are encouraged to start in the September of the year in which they have their fifth birthday, although parents have the right to delay entry if they wish or for their child to attend part time by arrangement, but not beyond the term following their fifth birthday. Children will be invited to attend school for some induction sessions during the final half of the summer term before their admission.

Parents have the right to a statutory admission appeal if the school is unable to allocate their child a place. Details of how to appeal will be sent to parents at the time their application is refused. Details of all admission and late admission arrangements can be found on the NYCC website –

<http://cyps.northyorks.gov.uk/sites/default/files/Organisation%20and%20Management/School%20organisation/1.%20%20Admission%20Policy%20for%20Community%20and%20Voluntary%20Controlled%20Schools%202018-19.pdf>

Threshfield Primary School is maintained by North Yorkshire Education Authority (Local Authority).

1. Catchment area as defined by the North Yorkshire County Council map reference 100017946 2013. A copy of which can be obtained by contacting the school office.
2. Sibling refers to brother of sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.

<b>Document Status</b>			
<b>Date of Next Review</b>	<b>September 2021</b>	<b>Responsibility</b>	<i>Sarah Harper</i>
<b>Date of Policy Creation</b>	<b>September 2022</b>		
<b>Date of Policy Adoption by Governing Body</b>	<b>Signed.....</b> <b>Headteacher</b>  <b>Signed.....</b> <b>Chair of Governors</b>		
<b>Method of Communication (e.g Website, Noticeboard, etc)</b>			